ⓍECDL

ECDL Testing – JAN/FEB 2018
CLOSING DATE: 20 OCTOBER 2017
(Examinations will be held on Saturdays)

CANDIDATE'S INFORMATION:

ID Card Number: _____

Name: _____   Surname: _____

Date of Birth: _____   Gender: ☐ Male (M) ☐ Female (F) ☐ Other (X)

                                         Year:_____

Address: _____

_____

Locality: _____   Post Code: _____   E-Mail Address: _____

Tel No: _____   Mobile No: _____

Applications not endorsed by the Head of School (school stamp, signature and date) shall not be processed.

To be completed by Head of School/delegate
_____
Stamp, Signature and Date

IMPORTANT

➢ State your **ECDL REGISTRATION NUMBER** (Username): **MTRN**_____
Candidates who have already sat for any ECDL Module through our Department or through a private centre must have an ECDL Registration Number.

PLEASE TICK ✓ MODULES YOU WISH TO SIT FOR: EACH MODULE COSTS €6.80
(DO NOT SEND ANY MONEY WITH THIS APPLICATION, YOU WILL RECEIVE AN INVOICE AND PAYMENT INSTRUCTIONS BY EMAIL AND ALSO BY POST)

BASE MODULES   **STANDARD MODULES**

Computer Essentials ☐   **Presentation** ☐

Online Essentials ☐   **Using Databases** ☐

Word Processing ☐   **IT Security** ☐

Spreadsheets ☐

I understand that the Examinations Department requires my personal details to process my application according to the provisions of the Data Protection Act.*

Date:_____   **Candidate's Signature:**_____   **Guardian's Signature:**_____
                                                                        (if candidate is under 16 years of age)

* **DATA PROTECTION**
  A copy of the Data Protection Policy may be obtained from the Department of Examinations, Floriana, or from the Gozo Examinations Centre, Victoria. This policy is also available through the Internet on the Department's website on www.exams.gov.mt. Queries or issues regarding personal details, including sensitive data are to be addressed to the Data Protection Officer, Examinations Department, The Mall, Floriana.

For Office Use Only
Serial Number: Received By: Entered in Computer by: